Catered Lunch – 12:15 pm
How the District Works – 12:45 – 1:00 pm

1. Call to Order and Pledge of Allegiance – 1:00 pm

2. Introductions
   a. Swearing in of New Board Members
      i. Mayor Debbie Brinkman (City of Littleton)
      ii. Mayor Pro Tem Aaron Brockett (City of Boulder)
      iii. Mayor Carol Dodge (City of Northglenn)
      iv. Deputy Mayor Brendan Hanlon (City and County of Denver)
      v. Mayor Pro Tem Ken Lucas (City of Centennial)
   b. Visitors/Guests/Staff
   c. Awards/Recognitions
      i. Excellence in Financial Reporting – Government Finance Officers Association (GFOA)
      ii. Recognition of UDFCD Past Chairpersons

3. Roll Call – Determination of Quorum

4. Board of Directors Reappointment
   a. Reappointment of Mr. Dave Sellards to Board of Directors
      (Resolution No. 01, Series of 2018)

5. Approval of December 21, 2017 Meeting Minutes (If there are no corrections “Minutes stand approved”, or with corrections “Minutes stand approved as corrected”)

6. Consent Agenda (Consent items are considered routine and will be approved by one motion unless a request is made by a Board Member for removal for further discussion or explanation.)
   a. Review of Cash Disbursements
   b. Designation of Public Place for Posting of Meeting Notices
      (Resolution No. 02, Series of 2018)
   c. Audit and Finance Committee
      (Resolution No. 03, Series of 2018)
   d. Additional Authorization to Participate in Drainage and Flood Control Improvements on Coon Creek at Beers Sisters Lake Reservoir, Jefferson County
      (Resolution No. 04, Series of 2018)
   e. Authorization to Participate in a Planning Study of Lakewood Gulch
      (Resolution No. 05, Series of 2018)
   f. Authorization to Participate in a Planning Study of McKay Lake Watershed Upstream of McKay Lake
      (Resolution No. 06, Series of 2018)
   g. Authorization to Participate in a Planning Study of Willow Creek Tributaries Upstream of Englewood Dam
      (Resolution No. 07, Series of 2018)
   h. Authorization to Renew Lease at Diamond Hill
      (Resolution No. 08, Series of 2018)
   i. Authorization to Purchase and Install a New Server for the District’s Computer Network
      (Resolution No. 09, Series of 2018)
   j. Amended 2018 Legislative Committee
      (Resolution No. 10, Series of 2018)
7. Vote on Approval of the Consent Agenda *(Motion and roll call vote required)*

8. Authorization to Administer a Constituent Contact Campaign in 2018  
   (Resolution No. 11, Series of 2018)

9. Reports/Discussion  
   a. Executive Director’s Report

10. Announcements  
    a. Next Regularly Scheduled Meeting: **Thursday, March 15, 2018**  
    b. UDFCD Annual Seminar:  
       **Tuesday, April 3, 2018 from 8 a.m. to 4 p.m.**  
       Omni Interlocken Hotel  
       500 Interlocken Boulevard, Broomfield, CO

11. Adjournment
Members Present:
Randy Ahrens, Mayor, City and County of Broomfield
Herb Atchison, Mayor, City of Westminster
Bruce Beckman, Mayor, City of Littleton
Marsha Berzins, Mayor Pro Tem, City of Aurora
Joyce Downing, Council Member, City of Northglenn
Deb Gardner, Commissioner, Boulder County
Stacie Gilmore, Council Member, City and County of Denver
Happy Haynes, Deputy Mayor, City and County of Denver
Mark Hunter, Engineer
Joyce Jay, Mayor, City of Wheat Ridge
Paul Kashmann, Council Member, City and County of Denver
Paul López, Council Member, City and County of Denver
John Marriott, Mayor Pro Tem, City of Arvada
Adam Paul, Mayor, City of Lakewood
Dave Sellards, Engineer
Nancy Sharpe, Commissioner, Arapahoe County
Libby Szabo, Commissioner, Jefferson County
Charles (Chaz) Tedesco, Commissioner, Adams County
Lora Thomas, Commissioner, Douglas County
Heidi Williams, Mayor, City of Thornton

Members Absent:
Stephanie Piko, Mayor, City of Centennial
Mary Young, Council Member, City of Boulder

UDFCD Staff Present:
Ken MacKenzie Executive Director
Julia Bailey Information Services Specialist, Operations and Development
Dave Bennetts Program Manager, Operations and Development
Richard Borchardt Project Manager, Stream Services
Barbara Chongtoua Project Manager, Stream Services
Amelia Deleon Human Resources Manager
Terri Fead Floodplain Manager, Watershed Services
Bryan Kohlenberg Project Manager, Stream Services
Laura Krueger Program Manager, Stream Services
Morgan Lynch Project Manager, Watershed Services
Kelsey Mehan Receptionist
Teresa Patterson Project Manager, Watershed Services
Holly Piza Standards Development Manager, Operations and Development
Mike Sarmento Senior Construction Manager, Watershed Services
Terri Schafer Manager, Finance and Accounting
Brooke Seymour Project Manager, Watershed Services
David Skuodas Project Manager, Stream Services
Kevin Stewart Program Manager, Flood Warning and Information Services
Shea Thomas Project Manager, Watershed Services

Others Present:
Ed Krisor Legal Counsel
How The District Works – 2017 Stream Services Projects

In lieu of the standard How The District Works presentation, three Stream Services projects were highlighted, including:

- Piney Creek
- Big Dry Creek
- 33rd Street Outfall

1. **Call to Order and Pledge of Allegiance – 1:00 p.m.**
   Mayor Williams called the meeting to order at 1:05 p.m.

2. **Introductions**
   a. **Swearing in of New Board Members:**
      The following individuals were sworn in as new board members by Mr. Ed Krisor:
      - Mayor Randy Ahrens, City and County of Broomfield
      - Mayor Pro Tem Marsha Berzins, City of Aurora
      - Mayor Pro Tem John Marriott, City of Arvada

   b. **Visitors/Guests/Staff**
      Mr. Ken Mackenzie introduced the following new employee:
      - Kyle O’Hearn, Student Intern, supporting the Watershed Services Program.

   c. **Awards/Recognitions**
      2017 Perfect Attendance – Board Members
      The following board members were recognized for having perfect attendance in 2017:
      1. Mayor Joyce Downing
      2. Mr. David Sellards
      3. Mayor Heidi Williams
      4. Mayor Joyce Jay

      Mr. MacKenzie thanked them for their dedicated service.

3. **Roll Call – Determination of Quorum**
   Roll was called and a quorum was declared present.

4. **Approval of November 9, 2017 Meeting Minutes (If there are no corrections “Minutes stand approved”, or with corrections “Minutes stand approved as corrected”)**
   Mayor Williams asked if there were any corrections to the November 9, 2017 minutes. Hearing none, the minutes were approved as submitted.

5. **Consent Agenda (Consent items are considered routine and will be approved by one motion unless a request is made by a Board Member for removal for further discussion or explanation.)**
   a. **Review of Cash Disbursements**
      Cash Disbursement list, dated November and December 2017, has been distributed to the Board for review. There being no further comments or questions, it was the consensus of the Board to include approval of the Cash Disbursements on the Consent Agenda.

   b. **Legislative Committee**
      (Resolution No. 66, Series of 2017)
      Resolution No. 66 establishes the 2018 Legislative Committee for the District. The Legislative Committee is appointed annually at the November Board Meeting and is comprised of the following Board Members:
      1. Council Member Paul Lopez
      2. Mayor Adam Paul
      3. Commissioner Libby Szabo
      4. Commissioner Chaz Tedesco
      5. Commissioner Lora Thomas
      6. Mayor Heidi Williams
      7. Mr. Dave Sellards
The purpose of this committee shall include, but not be limited to; review and evaluate pending legislation, both state and federal; direct the District’s lobbyists and/or Executive Director to advocate, oppose, or monitor individual bills and to receive updates and advice on activities at the city and county level, which are applicable to the District.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 66 on the Consent Agenda.

c. Additional Authorization to Participate in Drainage and Flood Control Improvements on North Outfall at Midland Street in the City of Brighton, Adams County (Resolution No. 67, Series of 2017)

This is a joint project with the City of Brighton. ICON Engineering, Inc. designed the project under contract with the District. The drainage elements of the project include installation of a new storm drain up to 84 inches in diameter and excavation of a new outfall channel to the South Platte River. Easement and right-of-way acquisition will be included in the project costs.

Phase I Construction is complete, which included installation of the storm sewer and outfall channel from the South Platte River to east of Highway 85. The final design for Phase II is ongoing and the District along with the City of Brighton desire to construct the improvements which will be managed by the District. Phase II will extend the new storm drain to the east of the Union Pacific Railroad Tracks. Construction is anticipated in 2018.

The District and the City of Brighton have identified $5,361,000 in total project costs with the District’s participation being $1,630,000. The previous authorizations (Resolution No. 0 4, Series of 2006; Resolution No. 25 Series of 2008; Resolution No. 44 Series of 2010; Resolution No. 25 Series of 2011; Resolution No. 11 Series of 2014; Resolution No. 11 Series of 2015; and Resolution No. 24 Series of 2017) totaled $1,105,000 in District funds to fund design and to partially fund acquisition of right-of-way and construction. It is anticipated that additional funds may be required for this project in the future.

Resolution No. 67 authorizes an additional $525,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City of Brighton for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 67 on the Consent Agenda.

d. Authorization to Participate in Drainage and Flood Control Improvements on Greenwood Gulch at Holly Street, City of Greenwood Village, Arapahoe County (Resolution No. 68, Series of 2017)

This is a joint project with the City of Greenwood Village. The City of Greenwood Village desires to design, acquire right-of-way, and construct improvements along Greenwood Gulch at Holly Street in accordance with the “Little Dry Creek (Arapco) Watershed Downstream Portions Major Drainageway Planning,” dated August 2004. The project includes improvements to Greenwood Gulch at Holly Street. The City of Greenwood Village already holds the necessary easements and right-of-way where the project will be carried out. The District is administering the design with Enginuity Engineering Solutions.

The District and the City of Greenwood Village desire to construct the improvements which will be managed by the District. Construction is anticipated in 2018. The District and the City of Greenwood Village have identified $750,000 in initial project costs for the design, right-of-way acquisition, and partial funding of construction with the District's participation being $375,000 in 2018 funds. It is anticipated that additional funds may be required for this project in the future.

Resolution No. 68 authorizes $375,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City of Greenwood Village for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 68 on the Consent Agenda.
e. Additional Authorization to Participate in Drainage and Flood Control Improvements on Jackass Gulch at Long Avenue, City of Littleton, Arapahoe County (Resolution No. 69, Series of 2017)

This is a joint project with the City of Littleton. Merrick & Company designed the project under contract with the District. The drainage elements of the project include stream restoration, bank protection, and drop structures. The City of Littleton already holds the necessary easements and right-of-way where the project will be carried out.

The final design is now complete and the District and the City of Littleton desire to construct the improvements which will be managed by the District. Construction began in November of 2017 and is scheduled for completion in the summer of 2018.

The District and the City of Littleton have identified $1,300,000 in total project costs with the District’s participation being $650,000. The previous authorizations (Resolution No. 22, Series of 2014 and Resolution No. 51, Series of 2017) totaled $425,000 in District funds to fund design and to partially fund acquisition of right-of-way and construction. It is anticipated that additional funds may be required for this project in the future.

Resolution No. 69 authorizes an additional $225,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City of Littleton for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 69 on the Consent Agenda.

f. Additional Authorization to Participate in Drainage and Flood Control Improvements on West Cook Creek Downstream of Lincoln Avenue, City of Lone Tree, Douglas County (Resolution No. 70, Series of 2017)

This is a joint project with the City of Lone Tree. Muller Engineering Company, Inc. designed the project under contract with the District. The drainage elements of the project include channel bed and bank stabilization. The City of Lone Tree already holds the necessary easements and right-of-way where the project will be carried out. The final design is now complete and the District and the City of Lone Tree desire to construct the improvements which will be managed by the District. Construction is anticipated in 2018.

The District and the City of Lone Tree have identified $600,000 in total project costs with the District’s participation being $300,000. The previous authorization (Resolution No. 32, Series of 2016) totaled $100,000 in District funds to fund design and to partially fund acquisition and construction. It is anticipated that additional funds may be required for this project in the future.

Resolution No. 70 authorizes an additional $200,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City of Lone Tree for the design, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 70 on the Consent Agenda.

g. Additional Authorization to Participate in Drainage and Flood Control Improvements on Sanderson Gulch from Lipan Street to the South Platte River, City and County of Denver (Resolution No. 71, Series of 2017)

This is a joint project with the City and County of Denver. The drainage elements of the project include channel bank and bed stabilization as well as improved road crossing structures. The final design is ongoing and the District and the City and County of Denver desire to add funds for construction, which is anticipated in 2018. An interesting and innovative element to this design is that the channel you see will only carry the low flows. The higher flood flows will go into a piped system below the low flow channel and will outfall into the river. The benefit of this approach when you are working in a very confined space
is you are able to protect some of the natural and beneficial functions of the stream, such as a riparian corridor.

The District and the City and County of Denver have identified $17,300,000 in total project costs with the District’s participation being $2,630,000. The previous authorizations (Resolution No. 12 of 2016 and Resolution No. 19 of 2017) totaled $1,800,000 to fund design and to partially fund acquisition of right-of-way and construction.

Resolution No. 71 authorizes an additional $830,000 of District funds to at least be matched by the City and County of Denver for the design, acquisition of right-of-way, and construction of the drainage elements.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 71 on the Consent Agenda.

h. Authorization for a Planning Study of Irondale Gulch Upstream of Rocky Mountain Arsenal (Resolution No. 72, Series of 2017)

In 2014, the City of Aurora requested an outfall systems plan update for Irondale Gulch upstream of the Rocky Mountain Arsenal (RMA). The City and County of Denver agreed to participate in the study as a funding sponsor.

The previous master plan indicated most of the channels had capacity for the 5- to 10-year storm event. In addition, the previous master plan included recommendations that are no longer in line with current stream management practices, such as riprap-lined channels. This study would analyze alternatives that would convey the 100-year storm event and determine if it is feasible to replace the concrete and riprap channels with more natural channels.

Previous UDFCD studies on Irondale Gulch include:

- “Irondale Gulch and DFA 0055 Stormwater Outfall Systems Plan” (Wright Water Engineers, 1990)

The master planning costs are projected to be $160,000 with the local sponsors contributing $80,000. Resolution No. 72 authorizes the expenditure of the District’s share not to exceed $80,000 plus interest earned in the project’s trust and agency account.

Following the presentation of Resolution No. 72, the Board had the following questions/comments.

Councilman Lopez asked to what extent is a project the District’s responsibility versus the city? Mrs. Shea Thomas, Manager of the Watershed Services Program, explained that a storm sewer system is typically the focus of the local government; the District assists local governments with the major drainageways. Mrs. Thomas went on to explain that the District’s focus is safe conveyance of flood flows but a master plan will typically focus on several aspects including the need for parks, trails, and open space.

Commissioner Tedesco inquired as to who was responsible for working with the RMA. During the 2013 storm event, there were a lot of failures. How are these issues addressed? Commissioner Tedesco went on to add that while he is in full support of this project, it could make the problem worse in the north and the west.

Mrs. Thomas explained that the Irondale Gulch Study has taken these issues into consideration and addresses the requirements for what is needed downstream. The master plan conducted for the Rocky Mountain Arsenal identifies improvements. Once a plan is adopted, we hope that the local governments use the plans to help prioritize their projects.

Mayor Atchison added that if the RMA doesn’t make this a priority, how are they held accountable? Mr. MacKenzie will follow-up with Commissioner Tedesco as to whether or not the District has an Intergovernmental Agreement (IGA) with the RMA.
There being no further comments or questions, it was the consensus of the Board to place Resolution No. 72 on the Consent Agenda.

i. **Authorization for a Planning Study of Cherry Creek Tributaries Upstream of Reservoir (Resolution No. 73, Series of 2017)**
   
   In 2015, the Southeast Metro Stormwater Authority (SEMSWA) requested a major drainage plan and Flood Hazard Area Delineation (FHAD) for tributaries to Cherry Creek upstream of the Cherry Creek Reservoir. The City of Aurora has agreed to participate in the study as a funding sponsor. The study was slated to begin in 2019 but during the annual needs request in 2017, SEMSWA indicated an urgency for this study so it was moved up to 2018.

   Previous UDFCD studies on the Cherry Creek tributaries include:
   
   - “Cherry Creek Corridor Reservoir to County Line Outfall Systems” (WRC Engineering, 1999)

   The FHAD budget is set at $40,000 and the master planning costs are projected to be $150,000 with the local sponsors contributing $75,000. Resolution No. 73 authorize the expenditure of the District’s share not to exceed $115,000 plus interest earned in the project’s trust and agency account.

   There being no further comments or questions, it was the consensus of the Board to place Resolution No. 73 on the Consent Agenda.

j. **Authorization for a Planning Study of Brantner Gulch (Resolution No. 74, Series of 2017)**

   In 2014, the City of Thornton requested a major drainage plan and FHAD for Brantner Gulch and all tributaries in the watershed. The City of Northglenn and Adams County agreed to participate in the study as funding sponsors. There have been several piecemeal studies of different portions of the watershed over the years, but one comprehensive study analyzing the entire watershed is needed to provide consistency for the community. Several regional detention basins have been constructed in public easements and need to be represented in a revised hydrologic analysis.

   Previous UDFCD studies on Brantner Gulch include:
   
   - “Brantner Gulch Major Drainage Planning” (Sellards & Grigg, 1983)
   - “Brantner Gulch Northern Tributary Watersheds Major Drainage Planning Study” (Kiowa Engineering, 1998)

   The FHAD budget is set at $60,000 and the master planning costs are projected to be $200,000 with the local sponsors contributing $100,000. Resolution No. 74 authorizes the expenditure of the District’s share not to exceed $160,000 plus interest earned in the project’s trust and agency account.

   There being no further comments or questions, it was the consensus of the Board to place Resolution No. 74 on the Consent Agenda.

6. **Vote on Approval of the Consent Agenda (Motion and roll call vote required)**

   It was the consensus of the Board that Resolutions No. 66, 67, 68, 69, 70, 71, 72, 73, and 74, Series of 2017, and Review of Cash Disbursements dated November and December 2017 be placed on the Consent Agenda. Mayor Williams moved to adopt the Consent Agenda. Upon a roll call vote the motion was passed unanimously.

7. **Reports/Discussions**

   a. **Executive Director’s Report**

   Executive Director’s Goals for 2018:

   Mr. MacKenzie presented the following goals he has identified for 2018:

   - Either negotiate a new 7-year lease at Diamond Hill or move to one of three other locations being considered.
   - Conduct District-wide public information campaign to increase public recognition of the value UDFCD brings to the communities we serve.
   - Direct an effort to place a taxing question on the November 2018 ballot, asking voters to restore UDFCD statutory taxing authority of 1.0 mill (0.9 mill in Boulder and Broomfield Counties).
iv. Prepare two separate budgets for 2019, one for the status quo scenario, and one for the scenario where the voters of the District approve the restoration of the UDFCD statutory taxing authority.

v. Update Board Bylaws. Mr. MacKenzie will work with the Board Chair to establish an ad-hoc committee to update the Board’s ByLaws, which have not been updated since 1981.

vi. Update Employee Holiday/Vacation/Sick Leave Policy. Mr. MacKenzie will work with the Board Chair to establish an ad-hoc committee to accomplish this effort on this as well.

NAFSMA Board Meeting – Dec. 4 and 5
Mr. MacKenzie attended the annual NAFSMA Board meeting earlier in December. Conference highlights include meeting with the James Dalton, the Director of the U.S. Army Corps of Engineers’ Civil Works Program to discuss Section 404 permitting. All of the waterways of the District are considered waters of the US. Mrs. Laura Kroeger and Mr. David Bennetts have worked hard at establishing solid relationships with the Corps of Engineers which has benefitted our permitting process immensely.

Mr. MacKenzie also met with Roy Wright, FEMA’s Chief Operating Officer, and Mike Shapiro, the EPA Office of Water Acting Assistant Administrator.

Cost of Maintaining Green Infrastructure
Mr. MacKenzie announced that Holly Piza, our Standards Development Manager, co-authored a book titled “Cost of Maintaining Green Infrastructure.” The book was published by the American Society of Civil Engineers (ASCE) in November and was featured at the 2017 Environmental & Water Resources Institute (EWRI) Operations and Maintenance Conference. A courtesy copy was provided to all of our local government contacts.

b. Public Education Campaign
Mr. David Bennetts provided an update on the public education campaign efforts to date. Mr. Bennetts and Mr. Steve Welchert, Public Affairs Consultant, have been busy behind the scenes building relationships, identifying vendors, and setting the budget for the coming year’s activities.

Sponsors on both sides of the house (Senator Priola and Representative Coleman) have been identified for the legislative bill that will clean up the District’s election provisions. The District has also hired Ms. Julie McKenna as our lobbying consultant. The District is currently looking for co-sponsors for the Bill and appealed to the Board to identify anyone who has a connection with a legislator.

A draft bill will be ready in January and will be shared with the Board on or before the Annual Meeting on February 1, 2018.

Other activities in the works, include:
- Redesign of the District’s website
- Development of digital outreach/social media campaign: Facebook, Instagram, Twitter, Next-Door, Banner Ads, etc.
- Development of television campaign (public service announcements)
- Finalizing the information flyer that would serve as a leave-behind at meetings
- Potential rebranding: logo, messaging, etc.
- Identifying whether there is a need for a Public Information Officer

Following Mr. Bennetts’ presentation, the Board had the following questions/comments:

Commissioner Szabo asked if we were putting a UDFCD tax question on the ballot as a legislatively referred ballot measure. Mr. Bennetts stated that our legal analyst recommended against it because it would be too risky.

Mayor Paul recommended that it might still be worth checking on bipartisan support to do a referred measure despite the recommendation from our legal analyst.

Several suggestions were made by the Board around the information campaign, including:
- Recommending a redesign of the District logo.
- If renaming the District is seriously considered, make sure it represents the diverse political face of the District. For example: Urban Flood Prevention District
- The word “urban” isn’t inclusive and does not reflect who we represent.
8. **Other Business**
   a. **Nominating Committee – Recommendation of 2018 Officers**
      The Nominating Committee for 2018 officers (comprised of Mayor Atchison, Council Member Lopez, and Commissioner Sharpe) recommended the following slate of candidates for 2018 officers:
      - Chair – Commissioner Chaz Tedesco
      - Chair Pro Tem – Commissioner Libby Szabo
      - Treasurer – Commissioner Deb Gardner
      - Secretary – Mayor Adam Paul
      - Member At Large – Council Member Stacie Gilmore

      The board motioned and approved the recommended Executive Committee members. Mr. MacKenzie thanked the Nominating Committee for its service.

9. **Announcements**
   a. **The next regularly scheduled meeting is Thursday, February 1, 2018.**
   b. **The Board does not meet in January.**

10. **Adjournment**
    Mayor Williams adjourned the meeting at 2:45 p.m.
WHEREAS, the term of Mr. Dave Sellards as director of the Urban Drainage and Flood Control District ends January 31, 2018; and

WHEREAS, Subsection 204(6)(a) of the Urban Drainage and Flood Control Act provides that “On or after the twenty-first day of January of each year but on or before the last day of January in such year, a director shall be appointed to the board by such board...”; and

WHEREAS, Subsection 204(6)(b) requires that “Each director appointed pursuant to this subsection (6) shall be a professional engineer licensed by the state, an elector of the District, and not an officer in the regular employment of any public body. Each such director shall remain so qualified during his or her term of office as director.”; and

WHEREAS, Subsection 204(9) provides “Except as otherwise provided in this article, any incumbent may be reappointed as director to the board.”; and

WHEREAS, Mr. Dave Sellards is a taxpaying elector of the District, is not an officer, or employed by any public body, is a licensed Colorado professional engineer holding license number 5632.

NOW, THEREFORE, BE IT RESOLVED THAT:
Mr. Dave Sellards is reappointed as a member of the Board of Directors of the Urban Drainage and Flood Control District, effective February 1, 2018 for a term ending on January 31, 2020.
WHEREAS, the Colorado Open Meeting Law requires that notice of public meetings be posted in a designated public place within the boundaries of the local public body; and

WHEREAS, the public place or places shall be designated annually at the local public body’s first regular meeting of each calendar year.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Directors hereby designates the window area adjacent to the main entrance to the District’s office at 2480 West 26th Avenue, Suite 156-B, Denver, Colorado, as the public place for posting of meeting notices.

(SEAL)
WHEREAS, Section 32-11-208(1)(b), C.R.S., provides that: “The board, on behalf and in the name of the
district, has the following powers: To adopt and amend or otherwise modify bylaws and rules of
procedure”; and

WHEREAS, the Board of Directors established an Audit and Finance Committee (Resolution No. 30,
Series of 2017) to act in an advisory capacity to the Board to ensure that the District’s financial records
and statements are fairly and appropriately presented and are in accordance with Generally Accepted
Accounting Principles; and

WHEREAS, the Audit and Finance Committee is a standing committee comprised of no fewer than three
Board Members and chaired by the Treasurer of the Board of Directors; and

WHEREAS, each year, members of the Audit and Finance Committee shall be appointed by the Board of
Directors by resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. For fiscal year 2018, the Audit and Finance Committee shall be comprised of Board Members
Commissioner Deb Gardner (Committee Chair), Mayor Heidi Williams, Deputy Mayor Brendan
Hanlon, and Mr. Dave Sellards.

2. The Committee’s authority and powers shall be limited to those tasks specified in Resolution

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: __________________________

ATTEST:

________________________________________  __________________________________________
Secretary                                           Chairperson
THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 04, SERIES OF 2018
(Additional Authorization to Participate in Drainage and Flood Control Improvements on Coon Creek at Beers Sisters Lake Reservoir, Jefferson County)

WHEREAS, the District in a policy statement previously adopted (Resolution No. 14, Series of 1970 and Resolution No. 11, Series of 1973) expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, Jefferson County has enacted floodplain regulations; and

WHEREAS, Jefferson County, the Foothills Park and Recreation District, and the District cooperated in the preparation of “Dutch Creek, Coon Creek, Lilley Gulch and Three Lakes Tributary Major Drainageway Planning and Flood Hazard Area Delineation,” dated December 2008; and

WHEREAS, the Board previously authorized $700,000 for the Coon Creek at Beers Sisters Lake Reservoir project; (Table 1); and

<table>
<thead>
<tr>
<th>Resolution No.</th>
<th>Series of</th>
<th>District Authorization</th>
<th>Local Share</th>
<th>Work Elements</th>
</tr>
</thead>
<tbody>
<tr>
<td>72</td>
<td>2014</td>
<td>$150,000</td>
<td>$150,000</td>
<td>Design</td>
</tr>
<tr>
<td>81</td>
<td>2015</td>
<td>$150,000</td>
<td>$150,000</td>
<td>Design and Construction</td>
</tr>
<tr>
<td>29</td>
<td>2017</td>
<td>$400,000</td>
<td>$400,000</td>
<td>Construction</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$700,000</td>
<td>$700,000</td>
<td></td>
</tr>
</tbody>
</table>

WHEREAS, Jefferson County, Foothills Park and Recreation District, and the District now desire to construct improvements along Coon Creek at Beers Sisters Lake Reservoir (Exhibit A); and

WHEREAS, the District’s additional participation being authorized by this resolution is $200,000 to at least be matched by Jefferson County and Foothills Park and Recreation District; and

WHEREAS, it is anticipated that additional funds may be required for this project in the future; and

WHEREAS, the District has adopted, subsequent to a public hearing, a Special Revenue Fund-Construction Budget (Resolution No. 55, Series of 2017) for calendar year 2018, which includes funds for construction of drainage and flood control improvements along Coon Creek at Beers Sisters Lake Reservoir; and

WHEREAS, the District has adopted, subsequent to a public hearing, a Five-Year Capital Improvement Plan (Resolution No. 60, Series of 2017) in which the improvements along Coon Creek at Beers Sisters Lake Reservoir were included.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Resolution No. 72, Series of 2014, Paragraph 3, is further amended as follows: “The District’s maximum contribution to the Coon Creek at Beers Sisters Lake Reservoir project without prior approval of the Board shall be $700,000 $900,000 plus interest earned on monies deposited in the project fund, which contribution shall be at least matched by Jefferson County and Foothills Park and Recreation District.”

2. All other conditions and authorizations remain as stated in Resolution No. 72, Series of 2014.
THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 04, SERIES OF 2018
(Additional Authorization to Participate in Drainage and Flood Control Improvements on Coon Creek at Beers Sisters Lake Reservoir, Jefferson County)

EXHIBIT A
THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 05, SERIES OF 2018
(Authorization to Participate in a Planning Study of Lakewood Gulch)

WHEREAS, the District in a policy statement previously adopted (Resolution No. 14, Series of 1970 and Resolution No. 11, Series of 1973) expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, the City of Lakewood and the City and County of Denver have enacted floodplain regulations; and

WHEREAS, the Board has previously established a Work Program for 2018 (Resolution No. 59, Series of 2017) which includes master planning; and

WHEREAS, the Board previously cooperated with the City of Lakewood and the City and County of Denver in the preparation of “Lakewood Gulch Major Drainageway Plan,” dated 1979; and

WHEREAS, the City of Lakewood and the City and County of Denver have expressed a desire to participate in a study leading to a major drainageway plan and Flood Hazard Area Delineation (FHAD) for Lakewood Gulch; and

WHEREAS, the Board wishes to cooperate with the City of Lakewood and the City and County of Denver in the identification of solutions to stormwater drainage and flood control management problems for Lakewood Gulch (Exhibit A); and

WHEREAS, the City and County of Denver will provide funding in 2018 to initiate the study; and

WHEREAS, the District and the City of Lakewood will contribute funds in 2019; and

WHEREAS, the cost of engineering and mapping services for the study is estimated to be $260,000 and is expected to be divided among participating entities as follows:

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Master Plan Contribution</th>
<th>FHAD Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>UDFCD</td>
<td>$100,000</td>
<td>$60,000</td>
</tr>
<tr>
<td>Lakewood</td>
<td>$80,000</td>
<td>-</td>
</tr>
<tr>
<td>Denver</td>
<td>$20,000</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$200,000</td>
<td>$60,000</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Executive Director is authorized to execute an agreement with the City of Lakewood and the City and County of Denver to fund the required engineering and mapping services for the Lakewood Gulch planning study.

2. The Executive Director is authorized to enter into agreements with qualified engineers, surveyors, and others as necessary for preparation of the study.

3. The expenditures for the engineering and mapping services are estimated to be $260,000 and the District’s share of total costs shall not exceed $160,000 plus interest earned on monies deposited in the project fund, which contribution for the planning portion of this project shall be at least matched by the City of Lakewood and the City and County of Denver.
THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: ______________________

ATTEST:

Secretary

Chairperson
THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 06, SERIES OF 2018
(Authorization to Participate in a Planning Study of McKay Lake Watershed Upstream of McKay Lake)

WHEREAS, the District in a policy statement previously adopted (Resolution No. 14, Series of 1970 and Resolution No. 11, Series of 1973) expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, the City and County of Broomfield has enacted floodplain regulations; and

WHEREAS, the Board has previously established a Work Program for 2018 (Resolution No. 59, Series of 2017) which includes master planning; and

WHEREAS, the Board previously cooperated with the City of Broomfield and the City of Westminster in the preparation of "McKay Lake and Quail Creek Outfall Systems Planning Study," dated 2001; and

WHEREAS, the City and County of Broomfield has expressed a desire to participate in a study leading to an outfall systems plan for drainageways within the McKay Lake watershed upstream of McKay Lake; and

WHEREAS, the Board wishes to cooperate with the City and County of Broomfield in the identification of solutions to stormwater drainage and flood control management problems for tributaries within the McKay Lake watershed upstream of McKay Lake (Exhibit A); and

WHEREAS, the cost of engineering and mapping services for the study is estimated to be $120,000 and is expected to be divided among participating entities as follows:

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Master Plan Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>UDFCD</td>
<td>$0</td>
</tr>
<tr>
<td>Broomfield</td>
<td>$120,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$120,000</strong></td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Executive Director is authorized to execute an agreement with the City and County of Broomfield to fund the required engineering and mapping services for the McKay Lake Watershed Upstream of McKay Lake planning study.

2. The Executive Director is authorized to enter into agreements with qualified engineers, surveyors, and others as necessary for preparation of the study.

3. The expenditures for the engineering and mapping services are estimated to be $120,000 which shall be fully funded by the City and County of Broomfield.

(SSEAL)

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

Date: ______________________

ATTEST:

Secretary

Chairperson
THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 06, SERIES OF 2018

(Authorization to Participate in a Planning Study of McKay Lake Watershed Upstream of McKay Lake)
WHEREAS, the District in a policy statement previously adopted (Resolution No. 14, Series of 1970 and Resolution No. 11, Series of 1973) expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, the City of Centennial has enacted floodplain regulations; and

WHEREAS the City of Centennial has assigned and transferred to the Southeast Metro Stormwater Authority (SEMSWA) its rights and obligation for the Willow Creek Tributaries Upstream of Englewood Dam planning study; and

WHEREAS, the Board has previously established a Work Program for 2018 (Resolution No. 59, Series of 2017) which includes master planning; and

WHEREAS, the Board previously cooperated with SEMSWA, the City of Lone Tree, Douglas County, the City of Greenwood Village, and the South Suburban Parks and Recreation in the preparation of “Willow Creek, Little Dry Creek, and Greenwood Gulch Outfall Systems Planning Study,” dated February 2010; and

WHEREAS, SEMSWA has expressed a desire to participate in a study leading to a major drainageway plan for tributaries to Willow Creek upstream of Englewood Dam; and

WHEREAS, the Board wishes to cooperate with SEMSWA in the identification of solutions to stormwater drainage and flood control management problems for tributaries to Willow Creek upstream of Englewood Dam (Exhibit A); and

WHEREAS, the cost of engineering and mapping services for the study is estimated to be $200,000 and is expected to be divided among participating entities as follows:

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Master Plan Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>UDFCD</td>
<td>$100,000</td>
</tr>
<tr>
<td>SEMSWA</td>
<td>$100,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$200,000</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Executive Director is authorized to execute an agreement with the Southeast Metro Stormwater Authority (SEMSWA) to fund the required engineering and mapping services for the Willow Creek Tributaries Upstream of Englewood Dam planning study.

2. The Executive Director is authorized to enter into agreements with qualified engineers, surveyors, and others as necessary for preparation of the study.

3. The expenditures for the engineering and mapping services are estimated to be $200,000 and the District’s share of total costs shall not exceed $100,000 plus interest earned on monies deposited in the project fund, which contribution for the planning portion of this project shall be at least matched by SEMSWA.
(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: ______________________

ATTEST:

________________________________________
Secretary

________________________________________
Chairperson
THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 07, SERIES OF 2018

(Authorization to Participate in a Planning Study of Willow Creek Tributaries Upstream of Englewood Dam)
WHEREAS, District offices have been located at Diamond Hill Office Complex situated at 2480 West 26th Avenue, Suites 100B, 156B, and 310B and are managed by Gemini Rosemont Realty, LLC since 1976; and

WHEREAS, the present seven-year lease with Gemini Rosemont expires on May 31, 2018; and

WHEREAS, District staff worked with a tenant broker to negotiate a proposal for a new seven-year lease from Gemini Rosemont and also from two other building management companies for two alternative sites located at 1290 Broadway and 1391 Speer; and

WHEREAS, District staff deemed the 1391 Speer site as being inadequate with regard to floor space and parking and have therefore requested and received proposals for Diamond Hill and for 1290 Broadway; and

WHEREAS, signing a new seven-year lease from Gemini Rosemont for the Diamond Hill location represents a substantial cost savings to District compared to the 1290 Broadway location and will also eliminate the cost and disruption of moving; and

WHEREAS, Gemini Rosemont Realty, LLC agrees also to provide District with upgrades and a generous remodeling allowance; and

WHEREAS, Diamond Hill is centrally located, has excellent access to I-25 to enable District staff to readily reach member entities, and has free and convenient parking for Board members, visitors, and employees.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Directors of the Urban Drainage and Flood Control District authorizes the Executive Director to negotiate and execute a new lease for office space at the Diamond Hill Office Complex for a term of seven years commencing on June 1, 2018.

(SEAL)

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

Date: ______________________

ATTEST:

__________________________  __________________________
Secretary                    Chairperson
RESOLUTION NO. 09, SERIES OF 2018
(Authorization to Purchase and Install a New Server for the District’s Computer Network)

WHEREAS, the District has acquired computer equipment and developed a local area network that permits file and device sharing and Internet access by District staff; and

WHEREAS, the District’s current server was purchased and installed in 2011 and has reached the end of its life cycle and service warranties; and

WHEREAS, continued use of a server beyond the recommended service life can potentially cause unplanned downtime and loss of productivity due to electronic component failures and loss of hardware support; and

WHEREAS, the estimated cost to replace the existing server infrastructure is $100,000; and

WHEREAS, the upgrade of the server infrastructure and purchase of new equipment was planned and budgeted for implementation in 2018; and

WHEREAS, there are sufficient funds in the 2018 budget for purchasing and installing a new server.

NOW, THEREFORE, BE IT RESOLVED THAT:
1. The Executive Director is authorized to enter into an agreement(s) with a qualified computer hardware company, and others as necessary for purchase and installation of a new server.
2. The costs of these services shall not exceed $100,000.

(SEAL)

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT
Date: ______________________

ATTEST:

______________________________  ______________________________
Secretary                           Chairperson
WHEREAS, Section 32-11-220(1)(l), C.R.S., provides that: “The district also has the following powers: To have and exercise all rights and powers necessary or incidental to or implied from the specific powers granted in this article, which specific powers shall not be considered as a limitation upon any power necessary or appropriate to carry out the purposes and intent of this article,” and

WHEREAS, from time to time state and federal legislation is proposed and being acted upon which would affect the operations of the District; and

WHEREAS, each year, a Legislative Committee is established by the Board of Directors for the following calendar year; and

WHEREAS, Resolution No. 66, Series of 2017 established a Legislative Committee composed of Board members but did not identify a Committee Chair; and

WHEREAS, the Board of Directors now desires to establish a chair position for the Legislative Committee, to be elected from among the Legislative Committee Members.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Resolution No. 66, Series of 2017, Paragraph 1, is amended as follows: There is hereby established in the place and stead of any previous Legislative Committee (Committee) a Committee composed of Board members Commissioner Libby Szabo (Committee Chair), Mayor Heidi Williams, Commissioner Lora Thomas, Mayor Adam Paul, Council Member Paul Lopez, Commissioner Charles (Chaz) Tedesco, and Mr. Dave Sellards selected by the Board of Directors (Board) from the members of the Board.

2. All other conditions and authorizations remain as stated in Resolution No. 66, Series of 2017.
WHEREAS, the District conducted a telephone survey of 1,200 District constituents in July 2017; and

WHEREAS, the results of the survey indicated that only 27% of the District’s constituents were aware of the District’s existence and of those who were aware, only 35% have a positive opinion of UDFCD; and

WHEREAS, the results of the survey indicated that once constituents were informed of the District’s mission and achievements, they valued the services the District provides and were widely supportive of UDFCD; and

WHEREAS, the District contracted with the Welchert Company in 2017 to act as the District’s public affairs / public information officer through July 2018; and

WHEREAS, the Welchert Company has recommended a $1,400,000 constituent contact campaign which was included in the 2018 Budget and Appropriation of Funds (Resolution No. 55, Series of 2017 and Resolution No. 56, Series of 2017); and

WHEREAS, it is in the District’s best interest to provide periodic public outreach and engagement and to make its constituents more aware of their flood risk and of flood preparedness strategies; and

WHEREAS, there are sufficient funds in the 2018 budget for this expenditure, which is comprised of the following components:

<table>
<thead>
<tr>
<th>Component</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Television and Cable Communications</td>
<td>$750,000</td>
</tr>
<tr>
<td>Digital Media</td>
<td>$450,000</td>
</tr>
<tr>
<td>Social and Print Media</td>
<td>$100,000</td>
</tr>
<tr>
<td>Contingency</td>
<td>$100,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,400,000</strong></td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Executive Director is authorized to enter into agreements with qualified media consultants and others as necessary to administer a constituent contact campaign in 2018.
2. The costs of these services shall not exceed $1,400,000 without amendment to this resolution.

(SEAL) 
THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT
Date: _________________________

ATTEST:

Secretary

Chairperson